



Campbelltown City Baptist Church

Work Health and Safety Policy

Policy Statement

Campbelltown City Baptist Church is strongly committed to ensuring the health, safety and welfare in work environments of all their workers, contractors, volunteers, and all others.

In recognition of our responsibilities, Campbelltown City Baptist Church will actively comply with and support all relevant legislative WHS Acts, Regulations, Codes of Practice and applicable transitional provisions.

Detailed Policy Statements

To meet the obligations of the Work Health and Safety Policy, Campbelltown City Baptist Church will abide by these fundamental principles:

- ensure all practical measures are taken to ensure that all buildings, premises, entrances and exits under the control of the Campbelltown City Baptist Church are safe and all risks minimised;
- provide such information, instruction, supervision and training as may be necessary to minimise risk;
- ensure that consultation in health, safety and welfare matters takes place so as to enable the whole body of Campbelltown City Baptist Church to contribute to decision making processes;
- develop, implement, monitor and review policies, strategies and procedures to minimise risk and seek to secure a safe and healthy environment;
- ensure that all substances, equipment, machinery and appliances provided for use, are safe and without risk when properly used;
- ensure that systems of work and the working environment of workers and volunteers are safe and without risk, or acceptable low levels of risk.

Applicability

Campbelltown City Baptist Church has a primary duty of care to ensure that the health and safety of other persons is not put at risk from work carried out supporting the ministries of Campbelltown City Baptist Church.

Campbelltown City Baptist Church is required to eliminate risks to health and safety, so far as is reasonably practicable. If it is not reasonably practicable to eliminate risks to health and safety, then to minimize those risks so far as is reasonably practicable.

This policy applies to all people working for Campbelltown City Baptist Church as well as the various ministries group attendees, worshipers and visitors.

Guidelines

In order to implement the general provisions of this policy a program of activities and procedures will be set up, continually updated and effectively carried out. The program will relate to all aspects of Work health and safety including:

- WHS training and education
- Emergency procedures and first aid provision
- Identification and control of hazards
- Reporting and recording of incidents and accidents
- Provision of information to employees, members, volunteers and contractors

Objectives

The objective of this policy is to ensure that Campbelltown City Baptist Church provides for a balanced and nationally consistent framework to secure the health and safety of workers, volunteers, worshipers, visitors and workplaces by:

- Protecting workers and other persons against harm to their health, safety and welfare through the elimination or minimisation of risks arising from work and directed activities;
- Providing for fair and effective workplace representation, consultation, co-operation and issue resolution in relation to work health and safety;
- Promoting the provision of advice, information, education and training in relation to work health and safety; and
- Ensuring appropriate scrutiny and review of actions taken by Campbelltown City Baptist Church.

Authority/Governance - WHS Committee

The legislation provides for the establishment of a WHS committee. In respect of WHS health and safety representatives, Campbelltown City Baptist Church will facilitate the following minimum outcomes:

- a. WHS representatives will be elected by and from leaders in the relevant ministry groups the person represents or from the church.
- b. WHS representatives will be elected for a maximum period of three (3) years. On completion of this term a WHS representative will be eligible for re-election,
- c. recorded and published meetings will take place on a quarterly basis for the purpose of WHS consultation,

It is the responsibility of the worker to take reasonable steps to prevent risks to health & safety at work by notifying and consulting with their elected worker representative on the WHS committee.

The officers of Campbelltown City Baptist Church acknowledge a responsibility to ensure that each elected representative to an WHS Committee undertakes training in WHS consultation as soon as practicable after the person is first elected as a Committee member.

In order to demonstrate consultation with all workers, consideration will be given to placing WHS as a standard agenda item for discussion at Church Officer meetings.

This policy and associated business rules will be formally reviewed, on a two yearly basis.

Key linkages - Links to this policy document are:

Campbelltown City Baptist Church's Work Health and Safety Guidelines

Campbelltown City Baptist Church's Safe Church Policy

Campbelltown City Baptist Church's Information Privacy Policy